RULES OF “NETIQUETTE” FOR ONLINE LEARNING

1. Before posting your question to a GROUP CHAT, check if anyone has asked it already and received a reply.
2. Stay on topic. Don’t post irrelevant comments, links, thoughts, or pictures.
3. Don’t write anything angry/sarcastic, even as a joke. Without hearing your tone, others might not realize you’re joking.
4. Don’t type in ALL CAPS! If you do, it will look like you’re yelling at others.
5. Respect the opinions of your classmates. If you feel the need to disagree, do so respectfully.
6. If you reply to a question from a classmate, make sure your answer is accurate. Do not guess!
7. Remember to say “Please” and “Thank you” when asking for help from your classmates.
8. Be brief. If you write long responses, it’s unlikely anyone will spend the time to read it all.
9. If you ask a question and many people respond, summarize all the answers and post it to benefit your whole class.
10. If you refer to something your classmate posted, quote a few lines from their post so others know which post you’re referencing.
11. Don’t badmouth others or call them names. You may disagree with their ideas, but don’t mock the person.
12. Run a spelling/grammar check before posting. Use complete words and sentences in all posts.
13. Be forgiving. If your classmate makes a mistake, don’t badger him/her for it. Let it go – it happens to the best of us.
14. Before asking a question, check the course content or search the internet to see if the answer is easy to find.
15. Reach out to your teacher if you have any questions/issues. They are still here to help, even virtually!
16. Please be responsible to your account keep it private and secure all the time all activity with your account is accountable to you.

Failure to follow this Netiquette rules the post will be deleted and the account will be given warning to be muted for the first time and eventually muted for indefinite period of time for succeeding violations.